

Village of Winthrop Harbor

Helpful Information for the Construction of a Driveway

1. Driveway construction in Winthrop Harbor is administered using village code Chapter 52: Streets & Sidewalks. You can obtain a copy of this code from Building Department or it can be viewed online at www.winthropharbor.com
2. A building permit is required before work can begin on the construction of a driveway
3. A plat of survey of your property is to be submitted, indicating where the driveway will be located. (Required for new driveway or expansion of an existing driveway) IF ON SEPTIC AND OR WELL, you will need a Lake County Property Alteration Permit prior to issuance of Building Department. The Lake County application is available at the building department
4. We will require a written proposal from your contractor, including price or materials list with cost if you are doing the work yourself
5. All contractors must be registered with the village and must provide proof of insurance showing Village of Winthrop Harbor as additional insured
6. No driveway, aisle or access way across public property shall have a width exceeding 24 ft for residential properties and 34 ft for commercial properties
7. All driveways and vehicle parking areas shall be constructed using concrete, asphalt, paving brick or comparable all-weather, dustless material of equal character and quality
8. All concrete driveways shall be a minimum of 5 inches thick and shall have wire mesh or rods approved by the Building Inspector for reinforcement installed not less than one inch from bottom or less than one inch from top of the concrete
9. All asphalt driveways shall be a minimum of 2 inches of asphalt compacted to 1 ½ inches thick over a 6 inch base course of grade 9 gravel or equivalent material approved by the Building Inspector
10. All driveways constructed of paving bricks or blocks shall be constructed on base consisting of a minimum of 4 inches of wire-reinforced concrete poured over a 6 inch base course of grade 9 gravel or equivalent
11. Permit fee is 2% of construction value with minimum of \$50.00 payable when the approved permit is issued.
12. Please allow a minimum of 24 hours for permit processing once all documentation is submitted to the Building Department. Incorrect or incomplete applications will result in delays.