

Winthrop Harbor Metra Station Parking Procedures

A daily parking fee of **\$1.75 per day** applies to vehicles parked in the large Metra parking lot on Monday through Friday (except legal holidays) at any time between 6:00 a.m. and 6:00 p.m. There is no fee for the Handicapped spaces in the small lot. (A valid State issued Handicap Permit must be properly displayed.)

INSTRUCTIONS FOR PAYING THE DAILY PARKING FEE

1. Park your vehicle in any space that is not marked "Reserved". **Note your space number.**
2. Proceed to the deposit boxes located at the S.E. corner of the station near 7th Street. Deposit exact amount (**\$1.75 per day**) in the slot with the number corresponding to your parking space.
3. **For longer term parking:** If your vehicle will remain parked into the next pay period (6:00 a.m. of the following day), you must deposit the total amount (\$1.75 x number of days you intend to remain parked) in the deposit box.

KISS 'n GO PARKING

Kiss 'n Go Parking (**with no fee**) is available in the small lot adjacent to the train station. Parking limit is 10 minutes and is for the drop-off or pick-up of passengers only. Time will be extended for trains arriving late. For safety considerations, drivers are encouraged to use the Kiss 'n Go parking lot in lieu of parking on the street for drop-offs or pick-ups. Unattended vehicles are not allowed in this lot.

OPTIONAL 6-MONTH PARKING PASS

A 6-Month Parking Pass is available for a total fee of **\$175.00**. A limited amount of Parking Passes are available. If all Passes are taken, you may join a waiting list for the next available Pass.

To purchase a 6-Month Parking Pass;

1. Obtain a Parking Pass Application from the bin at the Metra station, or from Village Hall, or on-line at www.winthropharbor.com.
2. Complete the Application and submit using one of these options -
 - a. **IN PERSON (cash, check or credit card):** Submit at Winthrop harbor Village Hall, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday (except Holidays). Cash, check, MasterCard or Visa accepted. Parking Pass will be issued on-site.
 - b. **BY MAIL (check only):** Submit the Application, a check for \$175.00 payable to Village of Winthrop Harbor, with a self addressed, stamped envelope. Do not mail cash. Send to Village of Winthrop Harbor, 830 Sheridan Rd., Winthrop Harbor, IL 60096. Parking Pass will be mailed to you.
 - c. **AFTER HOURS DROP-OFF (cash or check):** Submit all items defined in the mail option above, by dropping into the lock-box located outside the entrance to Village Hall (South side of Municipal Building at 830 Sheridan Road (NW corner of 9th & Sheridan).

PARKING PASS TERMS & REGULATIONS: 6-Month Parking Passes are effective on the first day of the starting month and expire on the last day of the sixth month from the start date. The Parking Pass must be displayed on the vehicle's rearview mirror in a way that is easily seen by enforcement officials. Failure to display may result in a citation, even if owner provides proof of payment for a pass. Pass holders must park in the spaces designated as "RESERVED". No refunds or prorated credits will be issued for unused day(s). Parking Passes are transferable between vehicles, but allow for only one vehicle to park on any given day. Lost, destroyed or stolen passes are the responsibility of the pass holder. Replacement fee of \$20.00 applies. Pass holder must report the lost or stolen pass in person at Village Hall.

GENERAL METRA LOT REGULATIONS: **Vehicles parked in violation will be ticketed and fined at \$25.00 per offense.** No vehicle larger than a standard automobile, van, or single-axle pickup truck may park in the Metra lots at any time. There is no fee for Handicapped Parking in the spaces designated as such in the small parking lot directly adjacent to the train station. A valid, State issued Handicapped Permit must be properly displayed. The Village of Winthrop Harbor assumes no responsibility or liability for damage or theft of property incurred while parking in this facility. Owners assume all risk for vehicles and contents while parked in the Metra parking lots.



Winthrop Harbor Metra Parking Lots

APPLICATION FOR 6-MONTH PARKING PASS

The 6-month Parking Pass provides a significant savings to those who use the Metra parking lots on a regular basis. Simply complete this application and submit to the Village with payment to receive your 6-month Parking Pass. If you have any questions please contact us at (847) 872-3846.

All information is required - Please print legibly!

FULL NAME:

DATE OF BIRTH:

_____, _____, _____
Last Name First Name Middle Initial

____/____/____

HOME ADDRESS (No P.O. Boxes):

_____, _____, _____
Number and Street State Zip code

PHONE NUMBERS: (Please list at least two)

Home: (____)____-____ Work: (____)____-____ Cell: (____)____-____

VEHICLES— List the license plate information for each vehicle that may use this Parking Pass:

Plate # _____ State ____ Plate # _____ State ____ Plate # _____ State ____

Note—Please contact us at (847) 872-3846 with any new or changed license plate information.

PARKING PASS RENEWAL:

Are you renewing an existing Parking Pass? No Yes (If Yes, enter the Pass # _____)

PARKING PASS TERM:

The beginning date requested for this new or renewed pass is the 1st day of _____, _____ (month, year).
The new or renewed pass will be valid through the last day of the sixth month from the start date.

PARKING PASS FEE:

The one-time fee is **\$175.00** for the 6-month period. Full-payment must accompany this application. Please see the reverse side of this application for payment instructions, including options for payment with cash, check or credit card.

APPLICANT AGREEMENT AND SIGNATURE:

As the Applicant for this new or renewed Parking Pass I agree to all terms and regulations defined on the reverse side of this Application.

Signature: _____ Date Signed: ____/____/____

STAFF ONLY

Received: ____/____/____ Check Cash CC Pass # _____ By: _____